



## MILITARY PACKET

### Application for title/registration

To title the vehicle you just bought, submit the following items to your local county tax assessor-collector's office:

- NEW VEHICLE: Manufacturer's Certificate of Origin (MCO) for an unregistered vehicle
- USED VEHICLE: Texas title, or out-of-state title, for a used vehicle
- *Application for Texas Certificate of Title*, Form 130-U should be signed by the previous owner(s), if applicable.
- *Out of State Identification Certificate* (DPS Form VI-30) or *VIN Self-Certification*, Form VTR-272-B, if previously titled. Neither form is required if submitted with an MCO.
- Proof of insurance
- Proof of active military service

To obtain **Texas registration only\***, submit the following information to your local county tax assessor-collector's office:

- Proof of out-of-state registration
- Form 130-U
- *Application for Registration Purposes Only*, Form VTR-272
- *Out of State Identification Certificate* (DPS Form VI-30), or *VIN Self-Certification*, Form VTR-272-B
- Proof of insurance
- Proof of active military service

\*Only available if the vehicle is currently titled in applicant's name in another state.

### Fee estimate

- Registration fees for passenger vehicles (vary by year model of vehicle) \$40.80 to \$58.80
  - Light truck registration fees are determined by gross weight of vehicle \$29.70 to \$64.90
  - Title application fee \$28.00 or \$33.00
  - Local and county fees (varies by county) up to \$11.50
  - Automation fee (in counties with 50,000+ vehicles) \$1.00
  - DPS insurance fee \$1.00
- Contact your local county tax assessor-collector's office for more information regarding the above fees.

### Taxes

Texas Law requires:

- If you are a new Texas resident, you pay a one time use tax of \$90
- If you are a resident of Texas and have not previously paid a Texas sales tax on the vehicle, in lieu of the \$90, you pay either a 6.25% sales tax or the difference of what was previously paid to another state
- Anyone who buys a used motor vehicle, whether in state or out of state, from a private party (not a vehicle dealer) is subject to Standard Presumptive Value Sales Tax law: the taxable value of the vehicle will be determined at the county. More information is available through the State Comptroller's office at 1-800-252-1382 or online at: [www.window.state.tx.us/](http://www.window.state.tx.us/)

### Insurance

Texas law requires the following minimum amounts of coverage:

- \$30,000 bodily injury to or death of one person in any one accident
- \$60,000 bodily injury to or death of two or more persons in any one accident, with a \$30,000 limit for one person
- \$25,000 because of injury to or destruction of property of others in any one accident

"No fault" insurance is not valid proof of financial responsibility in Texas. However, proof of financial responsibility from out of state or out of country is acceptable if the insurance company is licensed to do business in Texas and reflects the above minimum amounts.

### New resident requirements

A new resident has 30 days after establishing residency or becoming gainfully employed to:

- Obtain Texas minimum amount of insurance coverage
- Obtain Texas safety inspection and Vehicle Inspection Certificate
- Apply for Texas registration and/or title
- Apply for Texas driver license

# MILITARY PACKET

## Annual in state vehicle safety inspection

Every vehicle registered in Texas and operated on a public roadway (unless exempted by law) must pass an annual safety inspection. Certain counties also have emissions testing requirements. Please present valid proof of liability insurance in order to receive your vehicle inspection sticker.

State-certified inspection stations conduct vehicle and VIN inspections. Many mechanics, repair facilities and full-service stations are certified to perform the inspections. Look for the state inspection sign.

For more information, contact the Texas Department of Public Safety (DPS) at (512) 424-2550, or online at: [www.txdps.state.tx.us](http://www.txdps.state.tx.us)

## Importing vehicles from outside the United States

Vehicles that have been purchased in another country must be imported and pass USDOT safety and EPA emissions requirements, in addition to clearing U.S. Customs. For more specific information regarding imported vehicles, you may contact U.S. Customs at one of the below listed USDOT phone numbers or look online at: [www.nhtsa.dot.gov/CARS/RULES/IMPORT/](http://www.nhtsa.dot.gov/CARS/RULES/IMPORT/) and [www.epa.gov/reg3artd/vehicletran/vehicles/importing\\_vehicles\\_in\\_the\\_u.htm](http://www.epa.gov/reg3artd/vehicletran/vehicles/importing_vehicles_in_the_u.htm)

Contacts: (202) 366-5300 Richard Merit; (202) 366-5302 David Coleman; (202) 366-5307 Vincent Dileonardi

## Check list

Please route the fees and forms to your local county tax assessor collector office for processing. **Send original documents.** We recommend enclosing money orders or cashier's checks (no cash) because these are accepted by all offices (types of payment accepted varies by county, some do not offer online registration renewal).

### To title brand new, or previously titled, or imported vehicles:

<u>Document:</u>	<u>Description:</u>	<u>What it is for:</u>
_____ Form 130-U	Title Application	*Required for registration only OR for title/registration
_____ MCO or Title	Proof of ownership	*If in a foreign language, attach a translator-notarized translation
_____ Form VTR-272-B or	Certify VIN#	*If applying from out of state (not necessary with an MCO), or
_____ Form VI-30	Certify VIN#	*If applying from within Texas, get a local VIN inspection
_____ Insurance		*Must be from U.S.A., if from another state, must show coverage amounts meet Texas minimums
_____ Proof of Active Military Service		*Document confirms Texas as home of residence
_____ US DOT HS-7		*Imported foreign; U.S. Customs form
_____ US Customs CBP7501		*Imported foreign; U.S. Customs form
_____ Fees		*Check fee totals with Tax Assessor-Collector via e-mail or phone before submitting

### To register only your vehicle:

<u>Document:</u>	<u>Description:</u>	<u>What it is for:</u>
_____ Form 130-U	Title Application	*Required for registration only, if the vehicle is titled out of state
_____ Out of state vehicle registration receipt		*If the vehicle is titled out of state, and you only want Texas plates, proof of registration is good enough. A title is not necessary.
_____ Form VTR-272	RPO application	*Texas title will not be issued
_____ Form VTR-272-B or	Certify VIN#	*If applying from out of state, or
_____ Form VI-30	Certify VIN#	*If applying from within Texas, get a local VIN inspection
_____ Insurance		*Must be from U.S.A., if from another state, must show coverage amounts
_____ Proof of Active Military Service		*Document confirms active status
_____ Leave and Earnings Statement		*Document confirms Texas as state of residence
_____ Fees		*Check fee totals with your Tax Assessor-Collector by e-mail or phone before submitting

### If you want someone else to register for you:

<u>Document:</u>	<u>Description:</u>	<u>What it is for:</u>
_____ Form VTR-271	Power of Attorney	*Authorizing someone else to register or title for the owner
_____ Copy of Driver License		*Verifies military member's authorization
_____ Copy of insurance card		*Proof of insurance